

Munich International School (MIS), located in Starnberg, South of Munich, Germany, is an outstanding, innovative and comprehensive international school for students aged 4 to 18 years. An inspirational faculty and staff create an exceptional and digital learning environment that motivates all students to be globally-minded, academically successful, well-balanced and prepared for future challenges and responsibilities.

We are looking for a

Counsellor for Primary School (m/f/d)

The position is an 100% full-time position and is to be filled as of **1 August 2024**.

POSITION DESCRIPTION:

The Counsellor for the Junior (Primary) School at Munich International School supports students, faculty and parents in providing information, services and tools that enable students to achieve success managing the developmental, personal and social challenges of Early Childhood through Grade 4. The counsellor works with administrators, teachers, and the school-wide counselling department to provide services consistent with the mission and values of the school.

REPORTS TO: Junior School Principal

DOMAINS OF RESPONSIBILITY:

Teacher Education and Inclusion Advocacy:

- Provide structured opportunities and coaching for teachers to receive information, guidance, and training on creating inclusive classrooms that cater to the diverse psychological, emotional, social, and behavioral needs of all students.

Personal and Social Development Curriculum Enhancement:

- Actively participate in the development and delivery of a comprehensive program focused on personal and social development to address the unique needs of every student.

Identification and Referral Strategies:

- Develop and implement effective strategies and tools to identify students who may require additional support in the areas of psychological, emotional, social, and behavioral health and well-being.

Social and Emotional Counseling for Well-being:

- Provide empathetic support to students who seek advice or are identified for support regarding psychological, social, emotional, and behavioral health, emphasizing an inclusive approach that

caters to the diverse needs of the student body.

Parent Education:

- Establish and facilitate structured opportunities for parents to receive information and guidance regarding the holistic development and challenges of children in the primary years.

Academic Counseling:

- Offer support to students who seek advice or are referred for academic concerns, ensuring the individual strengths and challenges of each student are considered.

Building a Network of External Service Providers:

- Cultivate a diverse network of professionals who can provide specialized assistance to students and families facing challenges in psychological, emotional, social, and behavioral health.

Emergency Response and Crisis Management:

- Actively participate in the Emergency Management Team, contributing to the development of plans to manage crises and other situations, ensuring that the emotional and social support needs of all members of the school community are considered.

Student Support Team Member:

- Collaborate with Learning Support teachers, EAL teachers, and Counselors throughout the school to ensure holistic, inclusive support and tiered behavioral interventions for students within an MTSS framework.

Child Protection and Welfare:

- Act as a key player in securing the protection and well-being of all children, taking a lead role in safeguarding initiatives and participating in child protection response teams.

PREFERRED QUALIFICATIONS:

- **Education:** An appropriate college or university qualification from an accredited institution. The counsellor is responsible for filing appropriate documentation (full transcripts and copies of diplomas) with Human Resources (normally this includes at least a Bachelor's and master's degrees in an appropriate field).
- **Certification:** Ideally an appropriate state-issued certification to act as a school counsellor, school psychologist or within the field of social and emotional support.
- **Teaching Certificate:** the candidate must have a teaching certification (i.e. teaching license, QTS etc.)
- **Experience:** A minimum of two years' experience in a related position is preferred.

What we have to offer:

- Munich International School (MIS), based in Starnberg, South of Munich, is an outstanding and innovative international school for students aged 4-18. Inspirational teachers and staff create an exceptional learning environment that motivates all students to be globally-minded, academically successful, well balanced and prepared for future challenges and responsibilities.
- We offer a work environment with an exceptional team of educators and staff members. With over 50 years of experience as an international school and more than 35 years of experience as an IB World School, MIS is an excellently equipped, knowledgeable and caring centre of learning for students from more than 60 countries and faculty and staff from 26 nations.
- We offer a competitive benefits package, a tuition grant for dependent children attending MIS and the opportunity for continued professional growth and development. The initial contractual term is for two years.

Application Procedure:

Applicants must follow these application guidelines carefully: Candidates must send their application (a single PDF document) to employment@mis-munich.de, comprised of:

- a letter of introduction and interest (maximally 500 words),
- a complete résumé (including clear indications of completed qualifications; maximally 2 sides),
- names and contact details of at least three recent and relevant references whom we may contact on your behalf immediately.

Munich International School e.V.
Schloss Buchhof 82319 Starnberg Germany
Human Resources
employment@mis-munich.de