

MIS School Fee Reduction Programme (SFRP)

Eligibility for current and new Parents

MIS is now accepting applications for the SFRP from current students and new applicants in Grades 1-12 for the School Year 2024/2025.

To be eligible for consideration for a School Fee Reduction a family must prove it does not receive a 100% alternative financial support through corporate or their own company, Government, or any other means of sponsorship.

In addition, the student's need for a School Fee Reduction must be established through the completion of a School Fee Reduction Programme Application, which requires timely submission of detailed family financial information.

If eligible, the consideration for School Fee Reduction is guided by the following parameters and requirements:

1. All financial information shared with the school is confidential, with procedures in alignment to the EU General Data Protection Regulation (GDPR) and the respective German regulations.
2. The student, prior to his or her consideration for a School Fee Reduction, must meet the generally applicable admission criteria, provide evidence of a strong academic standing, and show the interest and ability to benefit from our international school program of studies.
3. The family is internationally oriented and there is a clear student need for, or demonstrable benefit to, an international education program.
4. The family is willing and able to play an active role in the support of the student's participation in our English language educational community.
5. The family and student are willing, interested, and able to pursue further study opportunities to build on the MIS experience.
6. The numbers 2-5 above do not only apply to SFRP applicants but also to all students in general.

SFRP Guidelines

To qualify for consideration for SFRP funding, an applicant must either be a current MIS student or have accepted a place offered by the Admissions Office.

Submission of a SFRP application does not automatically guarantee a school fee reduction. Decisions on SFRP participants are confidential. All decisions are final.

School Fee Reductions are granted for one year only and must be applied for annually.

After School Care Fee, Student Life Programme Fees, Bus or other non-school fees are excluded from the SFRP

The school Fee to be paid is based on the remaining available income after the subsistence minimum (“Existenzminimum”) for all dependent family members is deducted. All family assets will also be taken in consideration.

School Fee Reduction Programme (SFRP) Application

Please complete the SFRP Application and return it to the MIS Admissions Office, together with the requested documentation.

The following deadlines apply:

1 May 2024 for current students planning to re-enroll for the 2024/25 school year.

1 June 2024 for new students.

New students starting after 1 June 2024 will have to submit all documents 4 weeks after their initial SFRP inquiry.

Please note that ALL requested documents must be submitted by the relevant deadline.

Name(s) of child(ren) for whom application is being made			
A	First and Last Name	Age	Grade 2024/25
B	First and Last Name	Age	Grade 2024/25
C	First and Last Name	Age	Grade 2024/25

Family information			
Home address			
Number of dependent children in the family		Dependent adult family members and family relationship to the applicant	
Displaced or refugee	<input type="checkbox"/> Yes <input type="checkbox"/> No	Resided outside of the European Economic Area for the past two years	<input type="checkbox"/> Yes <input type="checkbox"/> No

Father/legal guardian 1		Mother/legal guardian 2
Name of father/legal guardian		Name of mother/legal guardian
Employed by (employer's name):		Employed by (employer's name)
Self-employed (type of business)		Self-employed (type of business)
Is any portion of the child(ren)'s school fees paid or reimbursed by parents' employer, public organization, private persons, insurance, or others?		
<input type="checkbox"/> Yes	If yes, give percentage or amount:	<input type="checkbox"/> No
Please, mention below any special circumstances, which have a bearing on this application for SFRP: (continue on a separate sheet of paper, if necessary):		

Supporting Documentation

To support your application, please enclose all of the following documentation (as appropriate). Documentation in languages other than German or English must be submitted with a certified translation (“beglaubigte Übersetzung”) in German or English.

- For all applicants an official statement from a German tax advisor (Steuerberater) or a lawyer (Rechtsanwalt), confirming:
 - a) the Total Yearly Net Income from all sources in Germany and abroad (including investment income and capital gains and unemployment benefit, financial assistance from a third party) for your family and the yearly child allowance for the period August 2023 until July 2024.
 - b) statement of all assets at the time of the application.
- For families residing outside of the European Economic Area during the past two years:

- a) a copy of the most recent tax confirmation (tax declaration) from the past two years, received from the official Tax Authority from your last country of residence. This document must be translated into English or German.
 - b) any other documentation that will help establish your income and assets (e.g. Business accounts).
 - c) self-declaration form "Selbstauskunft".
- For refugee and displaced applicants, the last official statement from the "Jobcenter".
 - Court orders and legal separation agreements covering the payment of School Fee, if applicable.
 - Employer's confirmation (see annexe 1)

Based on our review of the SFRP application, MIS may request further necessary information or documentation.

I/we herewith confirm and assure that the aforementioned information is true and complete and that I/we will inform MIS about any and all relevant changes that might occur after submitting this application. I/we have not and will not receive any further allowance regarding the School Fees from other sources other than those mentioned in the application. I/we herewith acknowledge that wrong or incomplete information made in this application will entitle MIS to revoke the granting decision and might lead to immediate cancellation of the school contract and supplementary payment even after the school contract has ended.

Parent/legal guardian 1	Parent/legal guardian 2
Place, Date	Place, Date
Signature	Signature
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Confirmation of Reimbursement of School Fees

Employer or third-party details	
Name of employer or third-party	
Address of employer or third-party	
The above-mentioned company or third-party herewith confirms	
No reimbursement <input type="checkbox"/>	Reimbursement <input type="checkbox"/>
We do <u>NOT</u> reimburse for any part of the School Fees associated with the attendance at Munich International School.	We do reimburse for a proportion of the School Fees associated with the attendance at Munich International School for the school year 2024/2025.
	The amount is: EUR
	for the student(s):

Signature of the employer or third-party	Signatures of Parents/legal guardians
Place, Date	Place, Date
Signature	Signatures
_____	_____